

MERCHANT NAVY ASSOCIATION - NATIONAL
FOR THE YEAR ENDED
31ST AUGUST 2019

Registered charity number: 1135661

MERCHANT NAVY ASSOCIATION - NATIONAL

FINANCIAL STATEMENTS

FOR THE YEAR ENDED

31ST AUGUST 2019

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**MERCHANT NAVY ASSOCIATION - NATIONAL
REFERENCE AND ADMINISTRATIVE DETAILS OF
THE CHARITY, ITS TRUSTEES AND ADVISERS**

CHARITY REGISTRATION NUMBER

1135661

TRUSTEES

Capt. J. M. R. Sail
Capt. M. F. Mathison
Mr. T. Brant
Mr. R. Glencross
Mr. G. Peaston
Mr. P. Rogers
Mr. A. Speight
Mr. M. Wootton
Mr. J. Turner
Mr. T. Hughes
Mr. H. Harding
Mr. A. Murphy

ADDRESS

Merchant Navy Association
9 Saxon Way
Caistor
Market Rasen
LN7 6SG

BANKERS

National Westminster Bank
14 Market Place
Brigg
North Lincolnshire
DN20 8EU

ACCOUNTANTS

Forrester Boyd Chartered Accountants
26 South St. Mary's Gate
Grimsby
DN31 1LW



TRUSTEES' EXECUTIVE REPORT 2019

"progress, therefore, is not an accident, but a necessity...it is part of who we are".

Welcome to your AGM in what has been an amazing 30th anniversary year for the MNA. This new presentation of the Trustee's Executive Report is another demonstration of how your National Councillors progress our responsibilities and maintain the integrity of the MNA Charity.

MNA Objectives.

To relieve and assist all serving and retired seafarers and their dependants who are in hardship or distress by:

1. Providing advice, information and practical support on such matters as pensions, health, social security, debt management and other subjects affecting their welfare.
2. Providing or paying for goods, services or facilities.
3. Facilitating the payment of grants and loans.
4. Making grants of money to other persons or bodies who provide goods, services or facilities to those in need.
5. Fostering comradeship and consideration to all those in the community of the sea.
6. Contributing to the advice and education of those seeking a career at sea and encouraging the young and life-long learners to maximise their opportunities.

To advance the education of the public in:

1. The purpose of the Merchant Navy and Fishing Fleets and their role in the commercial life of the United Kingdom.
2. The impact of our maritime heritage, as an island nation, on world events and the often significant and strategic role of our seafarers.
3. New scientific or other research of particular benefit to seafarers and the publication of the results of that research.

Mission Statement

To bring all serving and retired seafarers together in a spirit of companionship, consideration and commitment towards a united lobby for the community of the sea.

Strategic Goals

1. Continue to build stronger relationships with National and Local Government in order to support the welfare and wellbeing of seafarers and promote our maritime heritage.
2. Continue to raise public awareness of the vital need to support the UK's seafaring communities, including coastal communities, and encourage fundraising activities across the country.
3. Continue to campaign and lobby key influencers and maritime organisations to promote change and more effective long-term personalised and community support.
4. Continue to increase the levels of media engagement and coverage of such events as Merchant Navy Day, Battle of the Atlantic Coins and Stamps and the Merchant Navy Day Commemorative Service.
5. Continue to attend conferences, seminars and AGM's that further the knowledge and understanding of the maritime sector and it's intended course of action.
6. Continue to help, advise and inform those who contact the MNA requesting help, advise and information as well as ensuring good lines of communication to every one or our members.
7. Continue to offer MNA cash bonuses to seafarers involved in helping others and those seafarers and their families with more personal needs.
8. Continue to reach out and encourage new partnerships and collaborative opportunities that further our objectives.
9. Continue to promote maritime education and career opportunities especially through the MNA's Adopt A School Scheme and the MNTB's Ambassador Scheme.
10. Continue to raise funds to sustain a firm financial foundation for the MNA to grow its level of membership participation and effective promotional activities for the wider community of seafarers.
11. Continue to adopt best practice and good governance in all of our management and administration. This includes the recruitment and retention of motivated and appropriately skilled National Councillors as trustees of the charity.
12. Continue to research key date to further our knowledge of our maritime heritage and offer research work to those seeking more personalised information.

Structure, Governance, Management and Risk

1. The MNA is a fully registered unincorporated charity operating under the governance of the MNA Constitution and associated MNA Guidelines. An unincorporated organisation, such as the MNA, does not have an independent legal identity.
2. The MNA members elect a Board of Charity Trustees every three years. These Trustees are called National Councillors which continues thirty years of tradition within the MNA. The National Council meet four times a year with administration and management continued on a daily basis by the six MNA Executive Officers.
3. The MNA has a Region and Branch Structure with MNA Branches being Associated members of the MNA Charity and fully entitled to use the Charity Registered number. Their finances remain independent of the national accounts

4. The MNA National members are protected for accident and injury, when on MNA business, through the MNA's public and personal liability insurance.
5. The MNA National members engaged on National and Branch Committees or other activities are indemnified through the MNA's insurance. If those members are held to be personally responsible for wrongful or negligent acts this is not covered by the MNA's insurance. Provided their actions are both legal and reasonable the National Office will initiate a claim.
6. The MNA is the leading membership organisation for all seafarers and their families offering exceptional opportunities to build community support and comradeship through shared experiences.
7. The MNA has a written Code of Conduct Policy alongside Data Protection, Grievance, Intellectual Rights, Prevent, Privacy, Registration, Reserves, Safeguarding and Risk.
8. Branch Committees manage their affairs in accordance with the governing documents and policies.
9. New National Councillors are co-opted as necessary with election being confirmed at the next MNA AGM in October every year. All new National Councillors will benefit from a full induction procedure.
10. The MNA National chairman will prepare the annual National Council report alongside those National Councillors with specified areas of responsibility such as Finance and Welfare.
11. Annual Financial Statements are produced by the MNA's nominated Accountants and to meet Charity guidelines.
12. The MNA has no permanent employees as all members, in whatever capacity, are volunteers who pay an annual or lifetime subscription.
13. The MNA remuneration system is agreed annually and compensates those in positions of responsibility who have incurred expenses in relation to their duties conducted on behalf of their members...this includes travel, accommodation and stationery. National and Branch claims for remuneration are detailed on a signed MNA Expense Claim form and, along with supporting evidence give to the appropriate person to then authorise payment.
14. Potential risks to the MNA relate to the overall effect on the National and Branch organisation and reputational integrity. The MNA have endorsed the NCVO approach that essentially requires a more holistic appreciation of the factors surrounding each individual risk - some of which may be outside the MNA's control. The MNA believe that Risk Management is not about eliminating or fully controlling all individual risks, but a management tool where the National Council becomes risk enabled and responsive to need.

Administrative Detail

1. The registered office of the MNA Charity is determined by the MNA's National Chairman in agreement with the MNA's Executive Officers.
2. Administration and management of the MNA Charity is conducted by the National Council:

- John Sail National Chairman and CEO
- Malcolm Mathison Vice Chairman
- David Parsons National Secretary
- Tim Brant Welfare and Events
- Roy Glencross National Membership Secretary
- Tim Brant Acting National Treasurer
- Ben Stock Research
- Terry Hughes Webmaster
- Gareth Peaston CONA Representative
- Alan Speight
- Arthur Murphy
- John Turner
- Mike Wooton
- Hugh Harding
- Phil Rogers
- Sandra Broom Supply Officer (Co-opted)

What a wonderful and active year it has been at all levels of our amazing Association.

Of course, it is the 30th Anniversary of the establishment of our National Organisation by our two founding members, Fred Harrell and Barry Osbourne here in Birmingham. The Midland Branch was soon followed by the Exeter Branch and then the Plymouth Branch. We had a most enjoyable members Gala Dinner in Liverpool with 102 attending to honour their memory and celebrate the progress we have all made into continuing to achieve greater awareness and acknowledgement.

The other big Dinner was the mn100 Gala Dinner at the spectacular Painted Hall in Greenwich - surely one of the best venues in the whole of UK and Europe. This event significantly raised the MNA's profile in an ever-widening circle of contacts. It is hoped we could raise interest for corporate membership of the MNA and the potential that could offer going forward. There are also more contacts for the MNDCS to continue to grow that annual event.

At this year's MNDCS we joined with the CWGC to honour and dedicate a new plaque detailing the names of 61 merchant seafarers who died in Norwegian ships. This was the result of seven years detailed work by the MNA'S Archivist, Billy McGee. I am sure you

would like to show your appreciation for his dedication and commitment not just for this extraordinary achievement but for many years of research for other seafarers and for his books.

His work has contributed significantly to raising awareness of our MN Veterans. The MNA continues to reach out to all MN and Fishers who are veterans and are perhaps cut off or more isolated than they should be for their welfare and wellbeing. Project Semaphore has continued and we would welcome even more applications for new iPads.

One of our MNA members is also a member of the MNTVA and in the course of his time on Christmas Island he experienced five nuclear explosions. His interests are wide and various including river surveys and engineering projects. The BNTVA Chairman completed the application forms for an award at the prestigious Soldiering On Awards in London where he won the Lifetime Award. I was very honoured to be invited as a guest of the BNTVA and overjoyed at this most significant honour in front of 600 guests from the Service and Charity communities.

We continue to attend as many other maritime charity events such as AGM's and Seminars as possible throughout the year, meeting colleagues regularly to continue building collaborative possibilities that could benefit MNA members and perhaps the wider community.

One of these is the MNWB's Older Seafarers and Families group where we work alongside 2 other charities who have responsibilities in that area. Three meetings a year dealing with such items as the updated Seafarers Support online portal, orphans' poverty and educational needs, MI-fi in ports sponsored by the IFT, training packages, lone worker alarms, GDPR and the Aberdeen Shed - man shed.

We continue our support of the Falklands veterans by attending the Falklands Chapel Service in June and it is always extremely well supported. This year is the last year for the Falklands Islands UK representative, Suki Cameron, and she will be greatly missed as a true supporter of what the merchant seafarers contributed in that time of conflict.

MD Day is continuing to increase awareness of acknowledgement. The SfUK campaign makes a very positive contribution and has encouraged members and Branches to engage with ever more local councils. Some Branches have supported up to five events in their area and one branch has promoted the day to such effect that there are over 50 red ensigns now flying in Dumfries - my congratulations.

Terry Hughes has completed the transfer of the website from Nigel Clarke and has built a new one. I hope you all enjoy reading what is available as we can now update things overnight and promote up and coming events more appropriately. Excellent work that has been a major undertaking.

May I just take this opportunity to not only thank Terry but also my Vice Chairman, Malcolm, who continues to give us all amazing council and support amongst his other activities for the RHNLI that are also many and various. There is also the recently married Tim Brant who continues his back breaking work load with charm and persistence. The operation is next month. Nigel has challenges at home and has decided to stand-down. We thank him for all the good things he did and have let him know we will support him in achieving much more welfare support. David Parsons has now agreed to change his role from National Treasurer to National Secretary that will need members approval today. Also to thank all those listed in this report who are members of your National Council. Those with portfolios include Roy, who has turned membership into an art by developing the Donor Perfect software to such a degree that we have recovered over £1,000 from gift aid donations. We still receive regular donations from members' families in the form of legacies - so thank you for everyone who has now completed their Will - which we can complete free of charge. This was proposed by your National Council and within three months the DG of SfUK has achieved a new deal with a group of Solicitors that everyone can access with the details remaining permanently in Full Ahead. May I once again thank John Rix for all he achieved and hope you have enjoyed a slightly new look to the last three editions that I have enjoyed producing with outstanding artwork and design from Nigel Clarke, who has been a consistent collaborator on many projects and proposals for over seventeen years - and with the very experienced support of his wife Shirley.

Thank you also to Sandra Broom who has taken the shop to another level after Tim and I re-organised and revised many of the back-office elements and procedures. Just a nod in Brian Grey's direction. He remains a true supporter with his work for his branch as well as still making over 100 MN wreaths a year. We wish him improved health so we can enjoy his and Pam's company many years ahead.

You will see the attached individual portfolio reports from Roy, Ben and Tim and Ben should receive great acknowledgement for his work as a very dedicated researcher as well as being the only MNA Standard Bearer with an accredited passing of the RBL Standard Bearers Course. He also was one of four who supported the mn100 ceremonial elements.

Now a very special congratulations to our President Viv who was awarded an OBE for her work on behalf of the MNA. This is a most significant achievement which also raises the profile of the MNA. Viv was also Chair of the Plymouth MN memorial that was placed on Plymouth Hoe and dedicated by Princess Anne. It was a truly wonderful and inspiring dedication and unveiling that has received very well deserved plaudits all over the country. Superbly well organised and the MNA was included in a significant number of elements to further raise awareness of our commitment to recognition and remembrance.

Last year we joined the other Service charities to support the Queen's Pageant Master and friend of the MNA, Bruno Peek, to be part of the Battle's Over national tribute. We were one of four charities selected to hold the Peach Lamp and chose All Hallows to display this unique vintage lamp and display case for a week. We then engaged with HCMM's by taken the Lamp to the HQS Wellington before it was transported by river to Westminster Pier and on

to Westminster Abbey - thank you to everyone who was part of that element of recognition. This was further extended by the reading over 12,000 names in one day on Remembrance Sunday 2018. Once again there was huge support for the MNA's initiative and many people read over 100 names each with some reading more than once.

We also achieved to strike another contract with the London Mint Office who introduced a D-Day coin. No television work involved, they just required our commitment and support which results in another £20,000 over five years. You remember the BOA coins where the same money was agreed - that finishes in January 2020 and next January the payments will continue with the new agreement.

Thank you to all those attending today and those who work in supporting their Branches. You are part of everything we are - we would not be the campaigners we are without your support.

Long May it Continue.

**MERCHANT NAVY ASSOCIATION - NATIONAL
INDEPENDENT EXAMINER'S REPORT
FOR THE YEAR ENDED 31ST AUGUST 2019**

**MERCHANT NAVY ASSOCIATION - NATIONAL
RECEIPTS AND PAYMENTS ACCOUNT
FOR THE YEAR ENDED 31ST AUGUST 2019**

RECEIPTS	Unrestricted General funds 2019 £	Unrestricted General funds 2018 £
Activities for Generating Funds		
Membership Subscriptions	13,673	15,728
Slop Chest	8,151	5,428
Charitable Activities		
Research	310	559
Merchant Navy Day Commemorative Service	-	1,391
Ministry of Defence – Merchant Seafarers Veteran’s Badge	151	725
Raffle	500	202
Website	-	800
Gala Dinner	39,077	-
Voluntary Income		
Donations	23,650	31,596
Investment Income - Bank Interest		
	2	1
TOTAL RECEIPTS	85,514	56,430
PAYMENTS		
Costs of Generating Funds		
Telephone	496	848
Postage	1,456	1,876
Stationery and Printing	894	1,347
Advertising and Marketing	1,605	1,160
Website Expenses	1,102	195
Travel and Accommodation	8,077	7,707
Meeting Expenses	330	207
Insurance	845	717
Slop Chest	7,566	5,717
Newsletter – Full Ahead	9,013	7,987
Independent Examiner Fees	780	744
Costs of Charitable Activities		
Welfare Payments	1,400	121
Research	848	405
Merchant Navy Day Commemorative Service	-	1,391
Merchant Seafarers Veteran’s Badge	1,140	706
Accountancy Fees	-	-
Memberships and Subscriptions	360	350
Software Support	2,577	2,203
Donations	2,620	6,417
Gala Dinner	8,352	-
Sundry Expenses	1,791	162
	51,252	40,260
SURPLUS / (DEFICIT) FOR YEAR	34,262	16,170

MERCHANT NAVY ASSOCIATION - NATIONAL

STATEMENT OF FUNDS

AT 31ST AUGUST 2019

Current Assets	2019 £	2018 £
Bank Current Account	100,882	65,382
Bank Bonus Saver Account	-	-
Bank Fundraising Bonus Saver Account	1,264	1,262
Welfare Support Fund	8,138	9,378
	<hr/>	<hr/>
	110,284	76,022
	<hr/>	<hr/>
Net Assets	110,284	76,022

REPRESENTED BY:

Accumulated Surplus brought forward	76,022	59,852
Surplus / (Deficit) for year	34,262	16,170
	<hr/>	<hr/>
	110,284	76,022

MERCHANT NAVY ASSOCIATION - NATIONAL

STATEMENT OF FUNDS

AT 31ST AUGUST 2019

Notes:

STOCK

Slop Chest Stock as at 01 September 2018	£6,054
Slop Chest Stock as at 31 August 2019	£11,834

TRUSTEE'S EXPENSES

Trustee's expenses incurred in the year to 31 August 2019 by the Merchant Navy Association were £4,158 relation to expenses incurred by T Brant, J Sail, R Glencross, M Mathison, W MacFarlane and A Murphy (2018: £11,894) – of which £3,538 were unclaimed expenses which were given back to the charity as donations (2018: £2,425).

ASSETS RETAINED FOR THE CHARITY'S OWN USE

Radios and Camera (approximate values)	£0
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Approved by the trustees on 25th October 2019 and signed by

Capt. J.M.R. Sail
(Chairman)

Mr T. Brant
(Treasurer)